

# How to send electronic invoice to your customer

In order to send electronic invoice to your customer (PEPPOL, rekini.lv or other formats)

Go on Partner > Invoices > Electronic invoice format in email chose: **Peppol** or other > Save

Partner : DHL KOLN

Basic data Invoices Sales Notification settings Attachment(s) Statistics Route price Other

Bank account	Swift code	Bank name	Currency
DEBA12345600000			Multicurrency

Client payment days: 30 days  
Total credit limit: 0  
Bank account group:   
Skonto discount: 0 %  
Order view on invoice: 1. Detailed order info  
Default company: Default company  
Default currency: EUR  
Debtor notes: Debtor notes

Supplier payment days: 14 days  
Overdue credit limit: 0 EUR  
Max payment delay: 0 day  
Skonto discount in incoming invoices: 0 %  
Address view on invoice: Street, Postal code, City

Electronic invoice format in email: Peppol

Generate invoice automatically  
 Customer self-billing  
 Calculate penalty interest on invoices  
 Hide in invoice Shipper and Consignee

In currency invoices hide base currency  
 Show debt or overpayment on invoice  
 Merge selected email attachment PDF files

Saved: 08.02.2026 17:51 demo

Delete Save Cancel

When you send an invoice to your client, electronic invoice (PEPPOL or other formats) will be included as an attachment.

Email Draft

From: stas2020401@gmail.com Bcc: Attachment(s)  Merge PDF

To: info@info.de x ...  elInvoiceNoLVAO204.xml

CC: thomas@dhl.com x ...  POD\_2024-03-28 10\_42\_13-.png

InvoiceNoLVAO204.pdf

Subject: Demo SIA Invoice No. LVAO204

Template

**B I U** [List Icons] **A T† H** [Image Icon] [Table Icon] [Link Icon] [Calendar Icon] [Refresh Icon] [Code Icon]

**You have received new invoice!**

Bank payment details	
<b>Beneficiary:</b>	Demo SIA
<b>Account number:</b>	LV62UNLA0015020070904
<b>Bank:</b>	A/s SEB banka (SWIFT: UNLALV2X)
<b>Sum (EUR):</b>	0.00
<b>Payment details:</b>	Invoice No. LVAO204
<b>Term of payment:</b>	09.02.2025

Revision #1

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