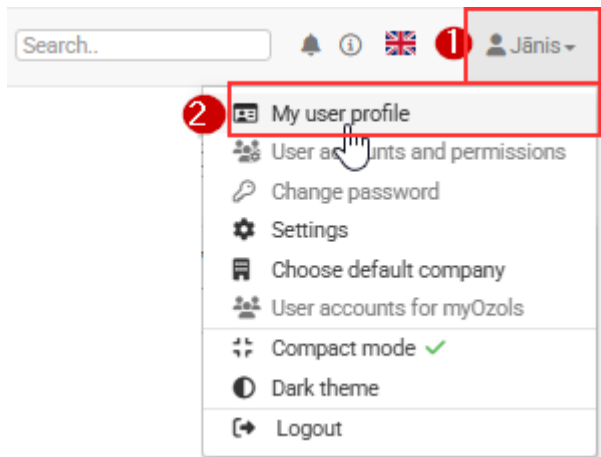


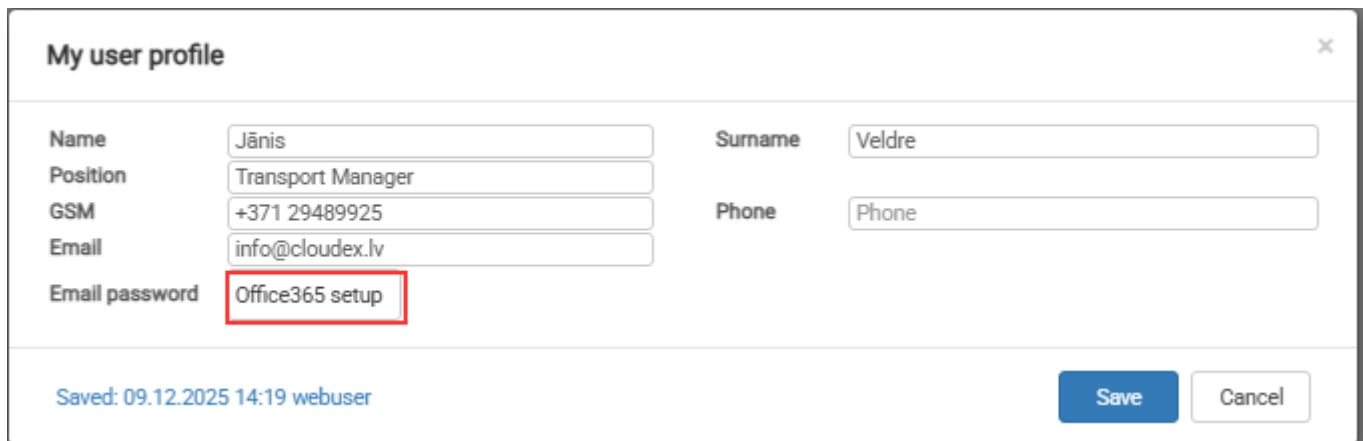
Set up Office365 e-mail

If your email provider is Microsoft Office365 You need o set up email sending following this instruction

- 1) Click on your name
- 2) Choose My user profile



Press comand button [Office365 setup]

A screenshot of the 'My user profile' dialog box. It contains several input fields: 'Name' (Jānis), 'Surname' (Veldre), 'Position' (Transport Manager), 'GSM' (+371 29489925), 'Phone' (Phone), 'Email' (info@cloudex.lv), and 'Email password' (Office365 setup). The 'Email password' field is highlighted with a red box. At the bottom left, it says 'Saved: 09.12.2025 14:19 webuser'. At the bottom right, there are 'Save' and 'Cancel' buttons.

Then press command button [Connect to Microsoft]

Microsoft Email Authorization

Office365 Status: Not connected

Connect to Microsoft

Login with your email and follow further instructions

Revision #3

Created Tue, Dec 9, 2025 12:24 PM by [Janis Veldre](#)

Updated Tue, Dec 9, 2025 12:40 PM by [Janis Veldre](#)