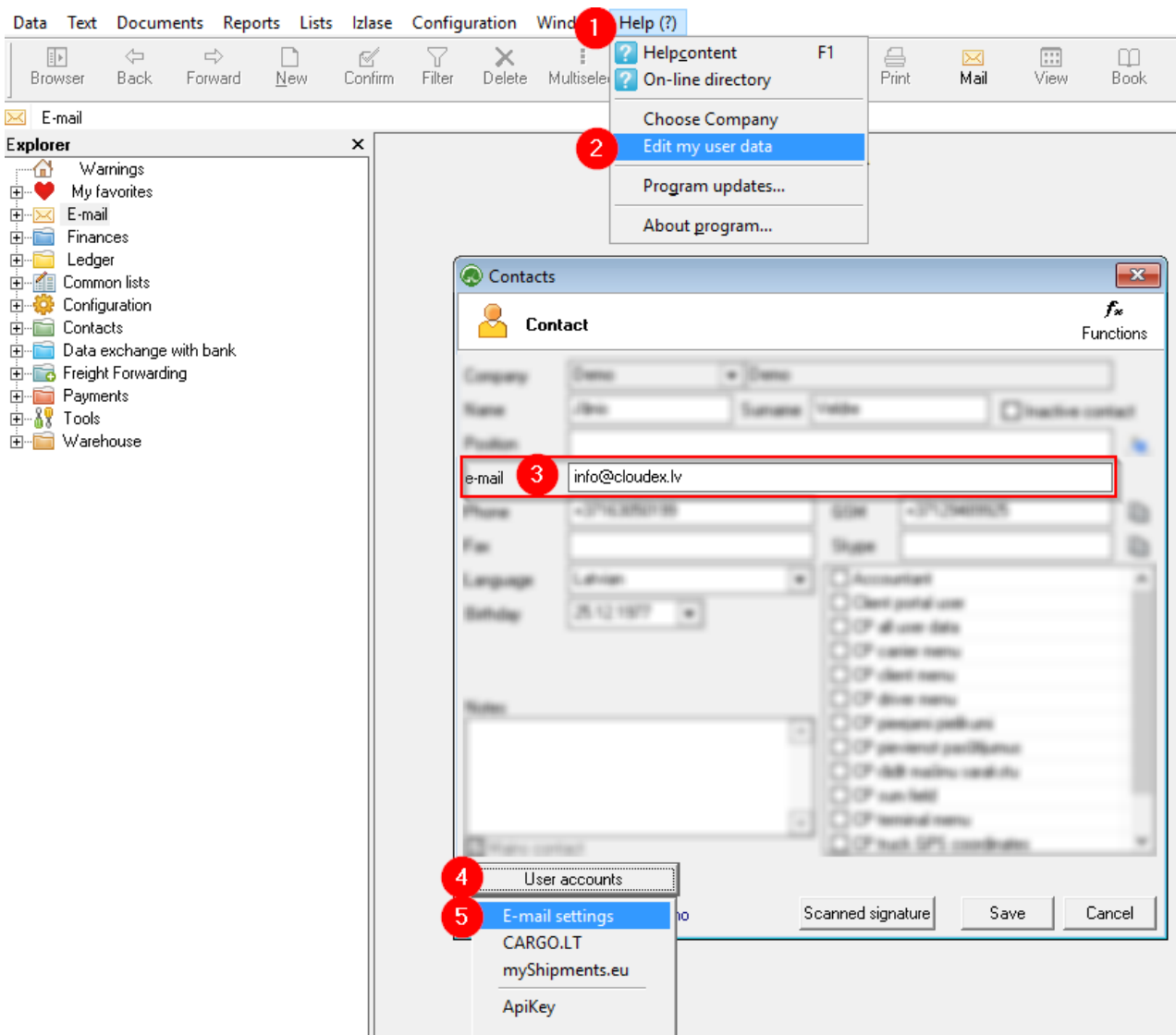


# 5) E-mail settings

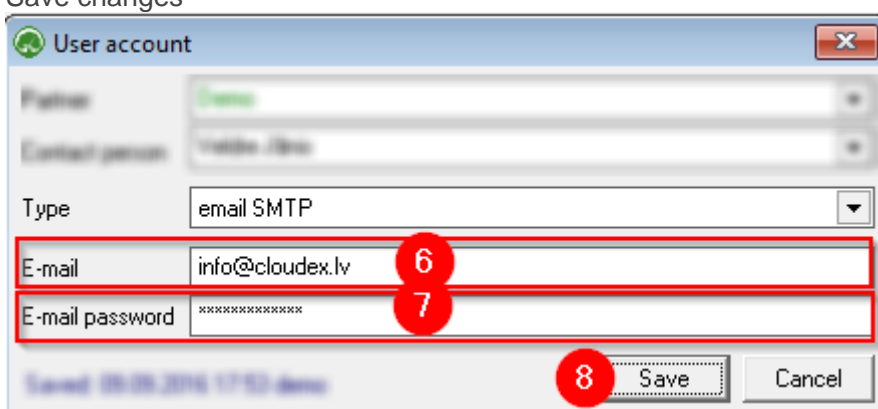
To send emails from OZOLS TMS, you need to enter your **e-mail address** and **e-mail password** in system.

If you enter the correct e-mail password but emails from OZOLS TMS are not sent, you need to configure your e-mail server. Find out who your email provider is. [Gmail and Microsoft email configuration for Ozols TMS](#)

1. Select in Menu **Help**
2. **Edit my user data**
3. If applicable, complete the user data. **Make sure that the correct email address is provided!**
4. Click **User Accounts**
5. Select **email SMTP**



6. Enter your **business e-mail address**
7. Enter your **business e-mail password**
8. Save changes



If you have questions regarding these instructions, please contact the OZOLS TMS Customer Support team: [info@cloudex.lv](mailto:info@cloudex.lv)

