

Factoring - financing of outgoing invoices

If your company has a contract with a company that provides factoring services and you want to apply Factoring to the Partner:

1. Create a bank account group called Factoring for your company

1. **OZOLS > Payments > Lists > Bank account groups**
2. Add... New Bank account group named **Factoring** **without specifying the account number!**

Bankas kontu grupa

Nosaukums 1 Faktorings

Valūta [Visas]

Rinda	Kods	Konts
-------	------	-------

Pievienot

Atvērt

Dzēst

Piezīmes

Saglabāts: 25.07.2022 11:21 demo

2 Saglabāt

Atcelt

2. When an invoice is issued:

1. Open the outgoing invoice
2. Press the Seller button
3. Selects Bank account Group - Factoring and close the window
4. Press the search button
5. Select **New note**. (If the noteFactoring has already been created, select it.)
6. When creating a new one, name the note - Factoring
7. In the Description field, enter information about Factoring rules.
8. This field is filled automatically from the defined note (5) information and is included in

the lower part of the invoice in red letters

9. The created invoice is sent to the Partner and Factoring service provider.

The screenshot shows a software interface for creating an invoice. The main window is titled "Izejošais rēķins - DEMO - Apstiprināts". It contains several fields and a table. A red box highlights the "Pārdevējs" field with a red circle containing the number 2. A smaller window titled "Izejošais rēķins" is open, showing fields for "Uzņēmums", "Reģ. num.", "PVN kods", "Adrese", "Tālrunis", "Fakss", "Menedžeris", and "Bankas konta grupa". A red box highlights the "Bankas konta grupa" dropdown menu with a red circle containing the number 3. A third window titled "Teksts" is open, showing a text area with a red box around it and a red circle containing the number 6. A red arrow points from the text area to the "Piezīmes" field in the main window, which has a red circle containing the number 8. A red box highlights the "Saglabāt" button in the "Teksts" window with a red circle containing the number 7. A red box highlights the "Saglabāt" button in the main window with a red circle containing the number 5. A red box highlights the search icon in the bottom right corner with a red circle containing the number 4. The bottom status bar shows "3 ieraksti", "Apstiprināts: 25.07.2022 11:26 demo", "LV", "Swed EUR", and "Jauns ieraksts".

Read also: [Payment of the bill in case of assignment](#)

Revision #5

Created Fri, Aug 26, 2022 8:29 AM by [Janis Veldre](#)

Updated Mon, Jul 6, 2026 7:04 AM by [Janis Veldre](#)