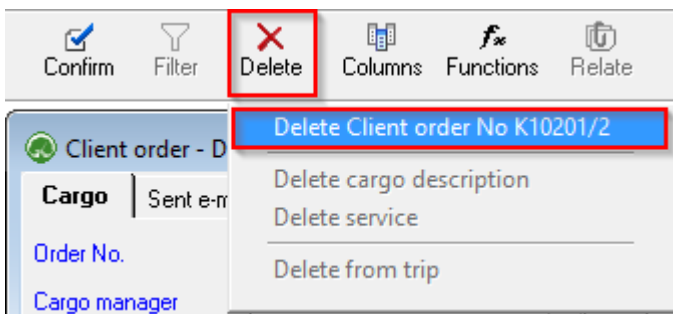


How to delete a Client order?

Before deleting the Client order, make sure that it would not be more correct to change the order status to - **Cancelled**.

Read more about changing the order status [here](#) .

1. Open the Client order you want to delete.
2. Press Delete and select **Delete Client Order No ...**



If **an invoice has already been created** for the Client order, program will not allow the order to be deleted!

To delete the order with invoice:

1. **Open the prepared invoice,**
2. **Cancel the confirmation of invoice**
3. **Delete the Invoice.**
4. Now it is possible to **delete a customer's order.**

Revision #5

Created Wed, Aug 24, 2022 9:41 AM by [Janis Veldre](#)

Updated Wed, Oct 26, 2022 1:55 PM by [Janis Veldre](#)