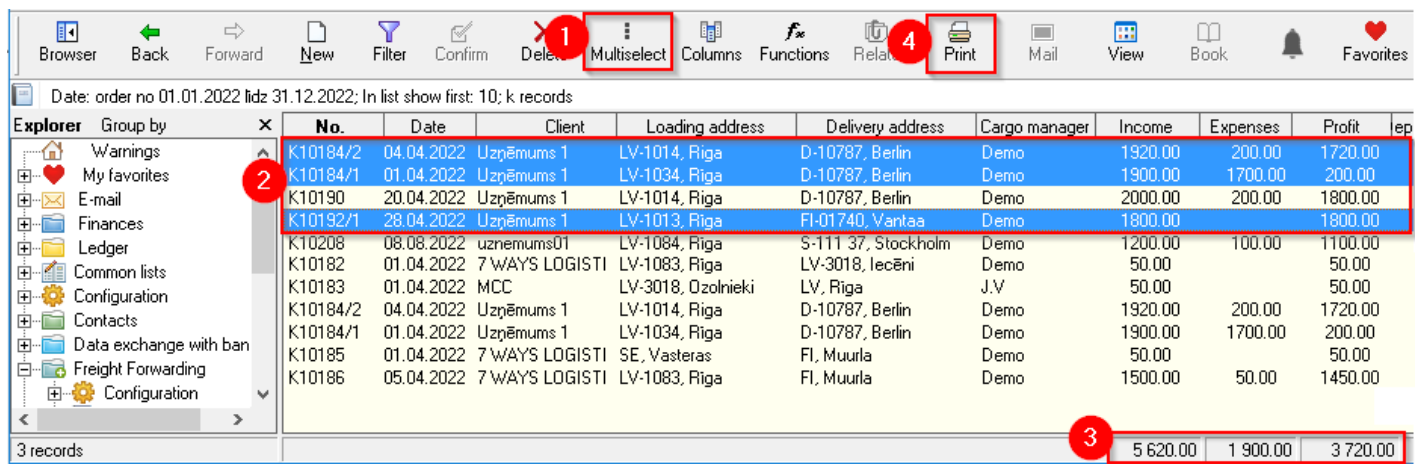# Multiselect - highlight the desired rows

Multiselect is used when it is necessary to select individual rows in random order. such as cargo and add to the trip.

1) In the toolbar, select **Multi-select.** (**Ctrl+Y)**
2) Then, similarly to Excel, holding down the **Ctrl** or **Shift** keys with the "mouse" mark the desired rows
3) The marked rows depending on the open window:

  - The marked loads on the freight forwarder's desktop can be added to the marked flight

  - Calculator - the sums of the marked lines

  - Print or export to Excel

  - Depending on the window, additional options are available by pressing the Functions command button 𝑓𝑥

Revision #3

Created Mon, Aug 29, 2022 1:35 PM by Janis Veldre

Updated Tue, Oct 25, 2022 7:29 AM by Janis Veldre