

# Unpaid outgoing invoices

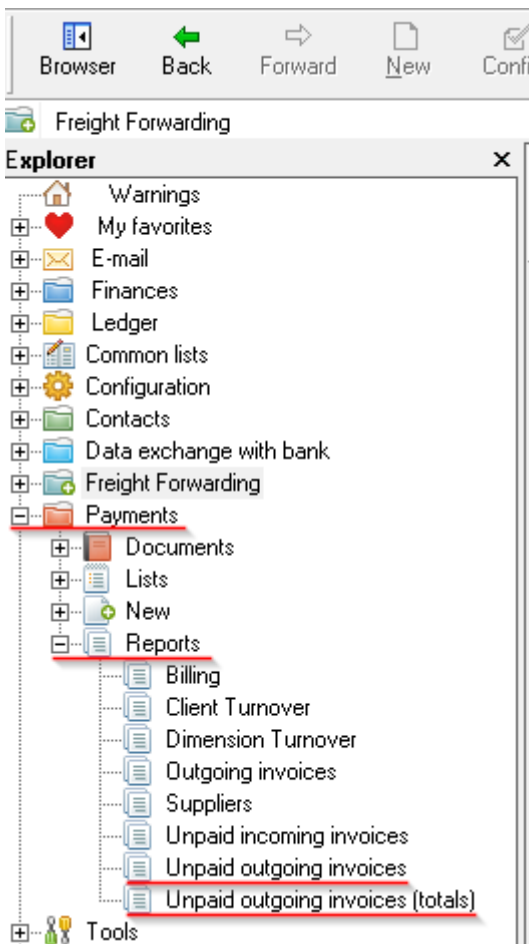
## Two ways to select unpaid outgoing invoices

1. **List of all unpaid** outgoing invoices:

**OZOLS > Payments > Reports > Unpaid outgoing invoices**

2. Outgoing invoices **grouped by Partners** :

**OZOLS > Payments > Reports > Unpaid outgoing invoices (totals)**



3. With the help of Filter , specify additional conditions for more accurate selection.

**Unpaid outgoing invoices**

Template [None]

☒ Term to 08.09.2022 ☐ Paid till 08.09.2022

☐ Days past due from 200 to 10 days

☒ Invoice date This Year from 01.01.2022 to 31.12.2022

☐ Invoice type Pavadzime ☐ Type Invoice

☐ Client

☐ Trip/Sped. TA115 TA115 EKG Cargo

☐ Truck

☐ Payment

☒ Currency EUR Euro

☐ Partner status


☐ Show only booked invoices ☐ Show summary by partners

☐ Show also paid invoices ☐ Include unconfirmed invoices

☐ Show only paid invoices ☐ Include hopeless debtors

☐ Exclude unsent invoices

☐ Add post days to payment due date

 **Prepare** **Cancel**

## See also :

[How to send payment reminders by e-mail?](#)

[List of debtors in your e-mail.](#)

Revision #8

Created Thu, Aug 25, 2022 6:44 PM by [Janis Veldre](#)

Updated Wed, Oct 26, 2022 9:10 AM by [Janis Veldre](#)